

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

Meeting of the Measure "EE" Citizens' Bond Oversight Committee

6:00 p.m.

Student Services Conference Room

9333 Loch Lomond Drive

Pico Rivera, CA 90660

April 9, 2014

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia at 6:03 p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
Dr. Teresa Merino, Vice Chairperson
John Chavez, Member
Vincent Chavez, Member (absent)
Javier Pacheco, Member
Suzanne Rodarte, Member
Dr. Linda Vargas, Member (late)

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent (late)
Leticia Covarrubias, Chief Business Officer
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Esther Mejia.

Visitors – Register No. 11-2013/2014

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as amended: added item 7.5

Motion: T. Merino Second: S. Rodarte Vote: 5-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Absent
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Absent
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

None

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of March 5, 2014 be adopted as submitted.

Motion: J. Pacheco Second: T. Merino Vote: 5-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Absent
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Absent
 E. Mejia: Yes

6. **NEW BUSINESS – ACTION ITEMS**

Election of CBOC Officers (Per By-laws, Article III, Section B)

6.1 Nomination and election of CBOC Chairperson: Ms. Esther Mejia

Motion: J. Chavez Second: S. Rodarte Vote: 5-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Absent
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Absent
 E. Mejia: Yes

6.2 Nomination and election of CBOC Vice Chairperson: Dr. Teresa Merino

Motion: J. Rodarte Second: J. Chavez Vote: 5-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Absent
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Absent
 E. Mejia: Yes

7. **DISCUSSION ITEMS**

- 7.1 Review and discuss the final draft of the 2012-2013 Annual Report – *E. Mejia*
The committee reviewed the final draft of the annual report in preparation of presenting to the Board of Education on May 6, 2014.

- 7.2 4/2/2014 El Rancho High School visitation debrief – *E. Mejia*
Ms. Mejia thanked Carlos for accommodating the site visit; viewing the plans provided a lot of information. They also had an opportunity to see the locker room and pool. There is still much work that needs to be done.

Suzanne Rodarte shared that it was nice to see the plans but expressed concern on the condition of the locker rooms. She is hopeful that the project will get completed and not be delayed.

Javier Pacheco was glad to see the details of the plan and shared there is still a lot of work ahead. Mr. Pacheco reported that while attending the last steering committee meeting, he was pleased with the information Mr. Ortiz shared and the work he is doing.

- 7.3 Bond Expenditures Update – *L. Covarrubias*
Ms. Covarrubias provided information previously requested by Mr. Chavez regarding the balance of unsold bonds; there are no unsold bonds under Measure “A,” there is approximately \$43,693,127 remaining in Measure “EE.” The expenditure report for March 2014 will be provided at the next CBOC meeting.

- 7.4 Bond Projects Update – *C. Jimenez*
Girls’ weight room – The project will be completed by the end of the week. As a point of information, El Rancho High School is having discussions that the room may be used for sports medicine in the future. Mr. John Chavez asked if the photos could be posted on the website for the alumni to view.

Locker room/pool project – The demolition of a short wall will take place next week in order to bring in equipment to take soil samples; from those samples a soil report will be provide to the architect. Mr. Jimenez will provide before and after photos of the wall. The committee inquired about selling/recycling used bricks and/or lockers to generate revenue.

Culinary arts project – Project is in the final stages of plan completion. Mr. Galindo added that the estimated project cost will be going to the Board for approval. Mr. Luna and Ms. Kwek were asked to review the original plans from 2011 to confirm that modifications/revisions were needed.

- 7.5 Report on Activities – *E. Mejia*
Ms. Mejia reported that she participated in the review of proposals for auditing services with Ms. Covarrubias, Mr. Galindo, Dr. Villon and Mr. Renteria. There were two meeting that were held; February 26, 2014 and March 4, 2014. Four proposal were reviewed; Vasquez & Co. was selected and approved by the Board of Education.

Ms. Mejia attended the April 3rd facilities steering committee meeting where they reviewed the facilities master plan process and worked on the vision component. Ms. Mejia was unable to attend the April 8th meeting but reached out to Mr. Ortiz and was informed that they discussed the results of last week's visioning, they also developed and established guiding principles for the master plan. She reminded everyone that there is a specific website they can use to view information (www.erusd2025.com); it was suggested to add a link to the District website. The next scheduled meeting will be on May 2nd in the Student Services Conference room to discuss the data analysis summary and to continue to discuss the spaces through the different grade levels and the characteristics of each space.

April 10, 2014 at 10:00 a.m. there is a site visit to Rio Hondo College for the purpose of viewing their facilities. Meeting place is at Rio Hondo College.

8. **ADJOURNMENT**

The meeting was adjourned at 8:24 p.m.

Motion: L. Vargas Second: J. Pacheco Vote: 6-0

Vote: J. Chavez: Yes
 V. Chavez: Absent
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Yes
 E. Mejia: Yes